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(Tel: 01443 866213 Email: [highwa@caerphilly.gov.uk](mailto:highwa@caerphilly.gov.uk))

**Date: 6th November 2018**

Dear Sir/Madam,

A meeting of the **Blackwood Town Centre Management Group** will be held in the **Ebbw Room - Penallta House, Tredomen, Ystrad Mynach** on **Tuesday, 13th November, 2018** at **2.00 pm** to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so. A simultaneous translation will be provided if requested.

All Committee meetings are open to the Press and Public, observers and participants are asked to conduct themselves with respect and consideration for others. Please note that failure to do so will result in you being asked to leave the meetings and you may be escorted from the premises.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy'.

**Christina Harrhy**  
INTERIM CHIEF EXECUTIVE

## AGENDA

- 1 To appoint a Chair and Vice-Chair for the ensuing year.
- 2 To receive apologies for absence.

Pages

A greener place Man gwyrddach



3 Declarations of Interest.

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Officers.

To receive and note the following minutes: -

- 4 Minutes of Previous Meeting 20th March 2018. 1 - 4

To receive and note the following updates: -

- 5 Blackwood Market Place Shopping Centre - Introduction by Councillor Morgan (Cabinet Member).
- 6 Updates on matters relating to Blackwood Town. 5 - 58
- 7 Audit. 59 - 66

**Circulation:**

Councillors N. Dix, K. Etheridge, A. Farina-Childs, G. Simmonds, T.J. Williams, S. Morgan, D.T. Davies and Mrs C. Forehead

Town Councillors

Other Organisations

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## TOWN CENTRE MANAGEMENT GROUP

### MINUTES OF THE BLACKWOOD TOWN CENTRE MANAGEMENT GROUP MEETING HELD AT THE LOUNGE, BLACKWOOD MINERS INSTITUTE, BLACKWOOD ON TUESDAY 20TH MARCH 2018 AT 3:00PM

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PRESENT:

Councillors:

T. Williams, K. Etheridge, A. Farina-Childs, S. Morgan

Together with:

Town Councillors B. Baber, Z. Hammond, Mr J Hold (Clerk) & Mr D. Davies (Moose Fraternity)

Also:

A. Highway (Town Centre Development Manager), A. Dallimore (Team Leader – Urban Renewal), S. Wilcox (Assistant Town Centre Manager) & A. Jones (Clerk)

#### 1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors – C. Forehead, D. T Davies, N. Dix, Town Councillor D. Jones & Mr P. Hudson (Marketing & Events Manager)

The Chair advised the group that Community Councillor Z. Hammond was present at the meeting in place of Community Councillor Jones. The Chair asked the group if there were any objections to Z Hammond speaking at the meeting. The group agreed that Z. Hammond could participate in the meeting.

The Chair requested that thanks be recorded to Pobl for showing the group around the Red Lion site and explaining to the group the plans. The group were advised that Pobl would be happy to return to any future meetings.

#### 2. DECLARATIONS OF INTEREST

There were no declarations of interest made at the beginning or during the course of the meeting.

#### 3. MINUTES OF PREVIOUS MEETING 19TH SEPTEMBER 2017

The minutes were taken as read.

#### 4. UPDATE ON MATTERS RELATING TO TOWN

Mr Highway introduced the report which provided an update on matters relating to Blackwood town centre.

Members were referred to update 1 in the report relating to Clarification of Terms of Reference. Councillor Etheridge informed the group that he had requested that Town Councillors be allowed to have voting rights and asked for more input from them in the meetings. He also queried if a Town Councillor could be appointed as Chair & Vice Chair.

Councillor Morgan advised that as the meeting is a run by Caerphilly County Borough Council the appointment of Chair & Vice Chair will remain as set out in the Terms of Reference for County Borough Councillors only.

Mr Highway advised that whilst the appointment of Chair & Vice Chair is for County Councillors, the Town Councillors who are nominated to attend do have voting rights and can speak on matters which arise.

Members were referred to update 2 in the report relating to Business Report. Mr Highway presented the update and informed the group that Blackwood has the highest footfall between the five town centres and is performing well. Councillor Farina-Childs agreed that Blackwood is doing well and the town should be proud of the footfall figures.

Mr Dallimore stated that the cinema is recognised as a good anchor for the town, which brings benefits to both day and evenings throughout the town.

Mr Wilcox confirmed that he has worked closely with the developer for the new footfall cameras but they are not yet able to get any historical data.

Councillor Etheridge stated that people go to places outside of the core High Street area and use the free bus to Asda; unfortunately these people are not being picked up by the camera.

Councillor Baber asked if the car park at Summerfield could be free. Councillor Morgan advised that a review of car parks is been undertaken.

The Chair thanked all for the updates.

Members were referred to update 3 in the report relating to 'Choose the High Street' Christmas Voucher Booklet. Mr Highway presented the update and highlighted that 96% of feedback survey is positive. The group were advised that if the scheme was to run again consideration would be given to wider to marketing.

Members were referred to update 4 in the report relating to site visit to the Red Lion. The Site visit took place prior to the meeting and thanks are to be passed to Pobl.

Members were referred to update 5 in the report relating to Poundstretchers. Mr Highway advised that there was no further update since the report.

Members were referred to update 6 in the report relating to Civil Parking Enforcement. Mr Highway advised that the issue of parking has been raised in all of the Town Centre Management Group Meetings and parking enforcement remains with the police at present.

The group discussed the Council taking Civil Parking Enforcement over and Councillor Morgan confirmed that a stage 1 report had been written and Cabinet had made a decision for the Council to use its Community Safety Wardens to carry out some parking enforcement duties.

Councillor Morgan confirmed that when he received further information he will update the group at future meetings.

Members were referred to update 7 in the report relating to Cardiff Capital Region. Councillor Morgan presented the update and the group were advised that this would be good for the Borough as a whole and will create jobs and investment. As further information arises it will be passed on to the group.

Members were referred to update 8 in the report relating to Events – Beach Party. Mr Highway passed on apologies from Mr Hudson.

Mr Hold informed the group that he has met with the team organising the Beach Party event and the Town Council are looking to join in and provide a music stage as well as some additional stalls for charitable groups.

Mr Hold wished to thank Mr Hudson and the team and praised the good working relationship they have. The Town Council is looking to have a similar input into the Christmas Event.

Members were referred to update 9 in the report relating to First World War Memorial Garden. Mr Dallimore confirmed that he has looked at the funding for this project and advised that it would cost approximately £20,000.

Mr Hold confirmed that he has met with Groundwork Trust on site and would be returning for further discussion and hopefully looking to receive funding from Tesco plus circa £5,000 from the Town Council.

The Royal British Legion has expressed an interest in a memorial plaque been placed and is looking at additional funding from the Rotary Club. Further talks are to take place.

Mr Dallimore advised that he would like to be kept updated and is available for any advice.

Members were referred to update 10 in the report relating to Bicentenary Event 2020. Mr Hold confirmed that Mr Granville Hale is taking the lead and the Town Council is meeting next month to discuss this.

## **5. BLACKWOOD TOWN CENTRE AUDIT**

Mr Highway presented the audit and the following items were raised

Litter bin fires, Mr Highway confirmed that he has spoken with Mr Adam Lang and has confirmed that this is a police issue. Mr Highway suggested the Council's CCTV may be of some assistance to the police

The Interchange Bus station toilets, Mr Highway confirmed that he has met with the new owner of the Plaza Café who has put significant investment into the business to upgrade it.

Additional pedestrian crossing point high street, Mr Highway confirmed that he had spoken with Mr Dean Smith in Traffic Management, but he was not able to attend the meeting. Councillor Morgan advised that he will bring this up in the next Engineering meeting.

There were no further issues raised.

The meeting closed at 16:05pm

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CHAIR

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## **BLACKWOOD TOWN CENTRE MANAGEMENT GROUP – 13<sup>TH</sup> NOVEMBER 2018**

**SUBJECT: UPDATE ON MATTERS RELATING TO BLACKWOOD TOWN**

**REPORT BY: TOWN CENTRE DEVELOPMENT MANAGER**

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- 1. BLACKWOOD MARKET PLACE SHOPPING CENTRE - PRESENTATION ATTACHED**
- 2. CIVIL PARKING – PRESENTATION ATTACHED**
- 3. LOCAL TOILET STRATEGY – PRESENTATION ATTACHED**
- 4. ELECTRIC VEHICLE CHARGING – PRESENTATION ATTACHED**
- 5. BICENTENARY EVENT – PRESENTATION TO BE MADE AT MEETING**
- 6. HIGH STREET HEROES**

In November the Council will be launching a new initiative called 'High Street Hero' which asks people to nominate those retailers in our town centres who provide excellent customer service, offer value for money and show great product knowledge. Retailers who receive a nomination will be featured across the Council's social media channels and also on the corporate website. In addition, each nominated business will be awarded a 'High Street Hero' certificate and window sticker to show that customers recognise and value the business. The aim of the scheme is to raise the profile of shops on our high streets and encourage people to invest at least some of their retail spend locally, especially in the period leading up to Christmas.

Author: Andrew Highways – Town Centre Development Manager  
Allan Dallimore – Team Leader Urban Renewal  
Appendix 1 – John Steven Presentation on Blackwood Market Place Shopping Centre  
Appendix 2 – Clive Campbell Presentation on Civil Parking  
Appendix 3 – Sian Wolf-Williams Presentation on Local Toilets Strategy  
Appendix 4 – Tracy Evans Presentation on CCBC Electric Vehicle Strategy

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# THE ART FCFM<sup>®</sup> MARKET BLACKWOOD GROUP LIMITED



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## **BRIEFING PAPER FOR THE CREATION AND OPERATION OF THE ARTISAN MARKET, BLACKWOOD**

9<sup>th</sup> July 2018

Prepared By:  
John Steven  
Consultant to FCFM

*This is a draft consultative paper which is subject to change and  
amendment*



3D Visualisations of Proposed Artisan Market

# Table of Contents

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- 1.0 Executive Summary
- 2.0 The Overall Concept
- 3.0 The Costs & Occupancy Terms
- 4.0 Community Involvement

# 1.0 Executive Summary

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- 1.1 The retail offer in town centres and high street locations across the UK has changed in recent years, this has been brought about by the ongoing rise in internet shopping and the high cost of operating traditional retail premises.
- 1.2 As evidenced by increasing numbers of farmer's markets, home based retailers and "pop up" retail businesses, there is a growing demand from budding entrepreneurs and start up business as well as the general public for an alternative to the increasingly homogenised high street retail experiences, often saturated with charity shops, financial institutions, betting shops and failing businesses, this is evidenced by the increasingly common closures of many former high street brands and the growing presence of speciality retailers.
- 1.3 The Blackwood "**artisan market**" will comprise thirty 200 sqft units, these will be lock up units with limited servicing and there will be communal toilets and welfare facilities for both tenants and visitors.
- 1.4 Each of the 200sqft units will carry a rent of £10 per foot per, so each 200sqft unit would have a £2,000 a year annual rent, this equates to less than £7 a day assuming a 6 day week and, initial research shows, would appeal to a wide range of users.
- 1.5 One of the attractions of this strategy is that the individual units are below the threshold for paying business rates and so no business rates are payable.
- 1.6 The freeholder would provide communal space on a no-cost basis to keep the service charge low and would fit out the communal areas, but the ongoing utility and energy costs for this would be covered by the service charge on the individual units.
- 1.7 In addition to the above retail offering, there would also be an outside area where the current disabled parking bays are which would become an attractive outside meeting/socialising place with pavement seating, cobbled walkway, high quality landscaping, street furniture/public art sculpture display area.
- 1.8 This area would be an attractive place to meet, not only for the users of the market but also for the residents living in the new build block above the car parking and also the residential block above the market bringing life and vibrancy of a high-quality nature to that whole area.
- 1.9 The Blackwood **artisan market** area would have a direct link from it directly to the existing Market Place precinct, currently there is a rental unit which is un-let which would provide this capacity.
- 1.10 Currently the existing market place pedestrianised thoroughfare, precinct, is disused and locked up at night, it might be worth giving consideration to leaving this area permanently open with remote CCTV security, this would, perhaps, enable some of the currently unlet units to be let to food and beverage or night-time economy tenants and with the, now, nearly 100 new residential units immediately above, that might help provide additional customers for those units enabling them to improve their sustainability and make a more attractive overall environment.
- 1.11 The Blackwood **artisan market** provides an innovative approach to the demand by start-up businesses/entrepreneurs and the general public for a different type of retail facility.
- 1.12 Set out in this document are the details of how the Blackwood **artisan market** will operate, the facilities on offer, the type of businesses that will be welcome/targeted and the management and promotional aspects.

# 2.0 The Overall Concept

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- 2.1 The Blackwood **artisan market** will be an interesting and vibrant place to visit with lots of quirky, unusual but interesting experiences for consumers.
- 2.2 The **artisan market** will be open from 10:00am until 7:00pm and will be open 7 days a week, all tenants will be required to commit to opening these hours.
- 2.3 In addition to the retail option, there will be an interesting range of food and beverage outlets with attractive indoor and outdoor seating/relaxing areas, these areas will also provide space for visiting displays and entertainers as set out herein.
- 2.4 The culture within the **artisan market** will be that everyone works together to provide an attractive and interesting experience for the visitors, by everyone working towards this aim, additional footfall will be attracted and that, in turn, will benefit everyone.
- 2.5 There will be a strong relationship between the overall market place management and the tenants evidenced by a monthly meeting so that problem areas can be remedied urgently, and forward planning and positive ideas can be debated, planned and implemented quickly and efficiently.

2.6 Within the Blackwood **artisan market**, there will be the following “quarters”; -

**(a) The Artisan Food & Drinks Quarter**

This area will attract small speciality food and drink outlets such as homemade duck and hen scotch eggs, homemade pies and quiches, locally produced speciality foods, local brewery or soft drink manufacturer, homemade cakes and celebration cake maker, artisan bread bakery, homemade chocolatier, herb grower and drier, local cheese seller and similar businesses.

**(b) Antiques & Pre-Owned Quarter**

The aim will be to attract speciality retailers and dealers, these focused speciality areas could include pre-owned party dresses, antique wedding dresses, retro clothing, watches and jewellery, stamps, coins and other collectable items, pottery and glassware, postcard and football cards, antique furniture and antique silverware.

**(c) The Artist's Quarter**

This area will feature working artists, so effectively a studio environment but with a retail capability providing an interesting experience for both artists and customers alike, the environment could include watercolour or oil artists, photographic portraits, silhouette artists, calligraphy and specialist invitations for weddings, christenings etc., homemade local jewellery, sculpture, pottery and ceramics, acrylic art, wood carving and lathe work, “new life” artists, i.e. taking old furniture and reinventing such as painted chest of drawers, re-used materials etc.

# 2.0 The Overall Concept

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- 2.7 Each of the above “quarters” will feature retailers who are effectively a draw in their own right, i.e. customers will come to that specific retailer irrespective of where they are, in addition to those “quarters” there will be a number of speciality retail units which have a similar customer draw capability, i.e. the customer wants that particular item and will go to a specific location for that purchasing requirement, typically something that requires a discussion with the retailer or a relationship building experience, these could include speciality wines, craft retailers including knitwear, speciality tobaccos and personalised toy products.
- 2.8 In addition to the retail unit there will be four different themed food and beverage operations, these will be tightly controlled so as not to compete with each other but to give customers a good choice. The initial theming suggestions are; -
- Vegetarian/vegan
  - Asian street food
  - Artisan coffees and homemade cakes
  - Wine and tapas
- 2.9 It is anticipated that all of the above businesses will be single person or family run businesses, many will be relocating from a home or informal environment and the majority will be start up or early stage businesses.
- 2.10 In addition to the above facility, there will be communal toilet accommodation for both customers and tenants and shared seating areas with both outside and inside zones.
- 2.11 In addition to the above, there will be a regular series of self-funding additional draws such as weekly “buskers corner”, meet Santa, charitable events from local bands, singers and similar, regular community led activities such as council demonstrations, third party talks etc.
- 2.12 Each of the individual retail areas will be 200 sqft with a polished concrete floor finish, glazed frontage, lockable front door and a painted fair faced block interior with painted ceiling. Each unit will have its own power supply and running. The internal fit out and design will have to be approved but will be the responsibility of the incoming tenant and there will be sensible rules about ensuring interesting and attractive displays, lighting etc. at all times, this is designed to create a good quality, attractive, interesting environment for all visitors.

# 3.0 The Cost & Occupancy Terms

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- 3.1 The rental costs are calculated on a daily basis at £7 per day per unit (*6 days a week*).
- 3.2 There are no business rates due to the current government policy.
- 3.3 All tenants will be individuals, if a company is used as a tenant then a personal guarantee from the company's director will be required.
- 3.4 In order to give security to the tenants, the length of the agreement is for a minimum of 5 years with an automatic ability to renew for a further 5 years, however there is a 3 month notice period, tenant only, at all times so the maximum commitment from the tenant at any one time is 3 months.
- 3.5 The rent is fixed on an annual calendar year basis and future rent increases will not increase by more than the rate of inflation at each annual rent review date (*RPI*).
- 3.6 The rent is payable by way of a standing order on a monthly in advance basis with a two month rent deposit held by the landlord.
- 3.7 All tenants are given a one month rent free period for them to fit out and decorate their unit and commence trading.
- 3.8 Each tenant will pay a service charge in addition to the rent, this will include insurances for their unit (*not contents*), communal area, heat, light and water costs and marketing and events costs (*the marketing and events costs are controlled by the tenants on the basis of a 65% approval rate for any such events and costs*).
- 3.9 In order to create a cohesive, likeminded and committed experience, all potential tenants are required to go through an approval process, this involves a brief description of the products they will be selling, details of how their goods are manufactured or procured and, finally, why they feel they will be successful, both individually and also as part of the overall **artisan market** community. This application, along with a 30-minute interview is required for all prospective tenants and will be undertaken by the centre manager.
- 3.10 There will be an "**artisan market** community" (*AMC*). The *AMC* will have a "board" elected from the individual retailers comprising a minimum of 5 people, one of whom will be elected as chairperson, this group will meet on a monthly basis with minutes prepared and circulated to all, in addition, there will be a quarterly social get together for all retailers, the aim of this is to build a strong and sustainable community for the **artisan market** as a whole.
- 3.11 The individual units will be allocated on a first come first served basis within the various "quarters". If a unit becomes vacant it will be automatically be offered to the other unit holders with a priority of length of stay being the key deciding factor, the aim of this is to ensure the strongest and most permanent retailers are always given preference to secure a stronger position if they wish.
- 3.12 The legal documentation is standard and not capable of variation, it will be up to individual prospective tenants if they wish to take legal advice and it is perfectly in order for prospective tenants to simply enter the documentation themselves thus saving on legal costs, or they can instruct their own lawyers as they prefer.
- 3.13 The electricity supply and water meters are in the names of the individual tenants, although the **artisan market** as a whole has negotiated highly preferential power supply costs using their "bulk buying" capability.

# 4.0 Community Involvement

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- 4.1 One of the guiding principles behind the **artisan market** is to encourage and build local community relationships and there are a number of initiatives set down below to help achieve this objective.
- 4.2 In order to build on the local community involvement strategy, an ongoing joint venture with the local media will be established, this will provide a weekly profile of individual units to the newspaper with photographs, it is hoped this will be an interesting feature for the newspaper and will benefit the tenants. Tenants will be offered a discounted advertising rate if they want to advertise alongside these editorial items. In addition, we will have a large wall mounted display within the **artisan market** covering the history of the newspaper and raising their profile to primarily local users (*this may include an automatic discount using a "tear off" voucher*).
- 4.3 There will be local business advertising and display opportunities within the **artisan market**, these will be "swapped" for promotion of the artisan market within that business's capabilities, i.e. in all estate agency details that are sent out, reference will be made to the **artisan market** as a benefit of living the community.
- 4.4 In order to encourage genuinely local businesses and start-ups there will be a 3-month rent free period for any tenant who has lived in Blackwood for more than 5 years and/or whose parents have lived in the town for more than 10 years.
- 4.5 We will establish relationships with local art colleges for regular displays (*lots of artist's family and friends will come and see a display*) and will offer them the same rent free period (*3 months*) for students who want to establish their own business or, perhaps, a small consortium of students.
- 4.6 We will set up a website and put this under the control of the AMC and link this to lots of other local websites and tourism facility providers.



# Blackwood TCMG

## 13<sup>th</sup> November 2018

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### Civil Parking Enforcement Update & Proposals

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# Introduction

- Background to CPE
- Purpose of CPE
- What CPE will do
- What CPE will not do
- Proposals and next steps
- Key details
- Key issues
- Public engagement
- Advice to members
- Questions



# Background to CPE

- Over 280 councils across the UK already have CPE. 17 of the 22 Welsh local authorities have implemented CPE. Only Gwent has not.
- 1<sup>st</sup> April 2012: Traffic Warden role withdrawn
- December 2018: Gwent Police to withdraw from parking enforcement
- 17<sup>th</sup> December 2017: feasibility study reported to the Regeneration and Environment Scrutiny Committee
- 28<sup>th</sup> February 2018: Cabinet resolved to progress CPE
- 25<sup>th</sup> July 2018: Cabinet resolved to apply for CPE

# Background to CPE

The business model is based on:

- 8 FTE Civil Enforcement Officers (CEOs) under direct CCBC management
- Notice processing and administration via RCT
- 11,250 Penalty Charge Notices (PCNs) issued annually
- 3-5% of contraventions; 75% collection rate
- Annual surpluses and self funding after year 1 but not sufficient to fund the set up costs

# Purpose to CPE

- Provide a coordinated approach to enforcement of traffic regulations
- Contribute to improving road safety and the general flow of traffic
- Improve enforcement at priority locations, e.g. disabled and resident parking spaces
- Improve access for local residents to public transport and local businesses
- Improve the local environment and economic vitality

# What CPE will do

- Enforcement of off street car parks
- Enforcement of on street lines and signs
- Coordinate deployment of resources to off street car parks and on street parking
- Provide a greater profile
- Use the income received to fund the service
- Re-invest any surplus income in traffic, highway and transportation services

# What CPE will not do

- Moving traffic offences
- Pavement parking
- Obstruction

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**All the above remain with Gwent Police**

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# What CPE will not

Cure all ills...

- Reduce the number of cars
- Increase road widths
- Stop unlawful parking

**But it will be a significant deterrent**



# Proposals and next steps

- TRO review – May to October 2018
- CPE application submitted to WG – October 2018
- Undertake remedial TRO works – September to December 2018
- Prepare TRO consolidation order – September to December 2018
- Negotiate back office and set up in house service – April 2018 to January 2019
- Undertake public engagement and manage expectations
- ‘Go live’ – April 2019

# Key Details - operational

- There will be 8-10 Civil Enforcement Officers
- They will issue PCNs (Penalty Charge Notices)
- The fines are set by Welsh Government
- They are set at £70 and £50
- Reduced by 50% if paid within 14 days
- Payments online, telephone or post

# Key Details – challenges/appeals

- Challenges in writing within 28 days
- If unsuccessful, an independent tribunal (Traffic Penalty Tribunal) is available to appeal to.
- Failure to pay / ignore PCN will result in a referral to the County Court (TEC) and then on to bailiffs.



# Key Issues

- There is no target for PCNs
- Uniform enforcement of Countryside and Tourism car parks
- Review parking enforcement operational policy
- Bring resident permit parking in line with current policy
- Develop dual role to include enforcement of littering and dog fouling
- Explore areas for collaboration

# Public Engagement

- A communication strategy has been developed
- Widely publicise CPE in advance of Go live
- Use usual media channels via communications team
- Enforcement from day one of Go live

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# Advice to Members

Section 10.16 of Traffic management Act 2004 CPE – Secretary of states statutory guidance states:

‘...elected members and unauthorised staff should not under any circumstances play a part in deciding the outcome of individual challenges or representations. This is to ensure that only fully trained staff make decisions on the facts presented.’

Our policies will reflect the above



# Contraventions



# Contraventions

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# Contraventions



And finally....

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**Any comments/questions?**

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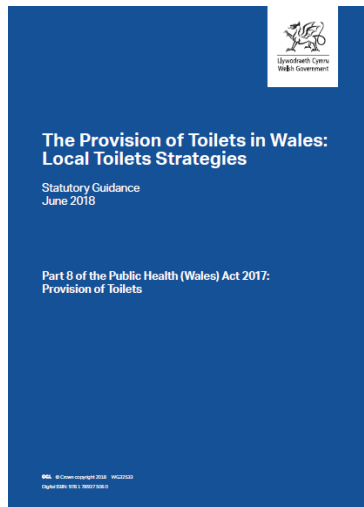




# The Provision of Toilets in Wales : Local Toilets Strategy



- Public Health (Wales) Act 2017
- Welsh Government published statutory guidance in June 2018



The Public Health (Wales) Bill proposes changes to the law in Wales to improve health and prevent avoidable health harms.   
Llywodraeth Cymru  
Welsh Government

**These include:**

Restrictions on **smoking** in:

- » school grounds
- » hospital grounds
- » public playgrounds.



A national **register of retailers** of tobacco / nicotine products.

Prohibiting **handing over** tobacco / nicotine products to under-18s.

A licensing system for practitioners of **special procedures** in Wales:

- » acupuncture
- » body piercing
- » electrolysis
- » tattooing.



Prohibiting the **intimate piercing** of a person under the age of 16.

Requiring **health impact assessments** to be carried out for key decisions.



Maximising the public health role of community **pharmacies** to meet the needs of communities.



A duty on each local authority in Wales to publish a **local toilets strategy**.



# What does the LA have to do ?

- The Act places a duty on each Local Authority in Wales to prepare and publish a local toilet strategy for its area.
- To create a strategic and transparent approach
- To improve access to toilets available for public use

# What does the LA have to do ?

- The Act does not require Local Authorities to provide and maintain public toilets themselves but take a strategic view as to how facilities can be provided and accessed by the local population
- It should encourage community involvement and involvement of private businesses and other organisations to help provide solutions

# What does the LA have to do ?

- The first stage of this process is to assess the community's need for toilets, including changing facilities for babies and changing places for people with a disability

**Mae angen i Gyngor Bwrdeistref Sirol Caerffili ddatblygu Strategaeth Toileddau Lleol ar gyfer y fwrdeistref sirol erbyn 31 Mai 2019.**

Er mwyn helpu i nodi angen, mae'r cyngor yn ceisio barn trigolion ac ymwelwyr â'r fwrdeistref sirol. I gael dweud eich dweud ewch i [www.caerphilly.gov.uk/consultations/localtoiletstrategy](http://www.caerphilly.gov.uk/consultations/localtoiletstrategy) a chwblhewch yr arolwg erbyn 28 Medi 2018.

Am ragor o wybodaeth, ffoniwch **01443 811368** neu e-bostwch: [policyteam@caerphilly.gov.uk](mailto:policyteam@caerphilly.gov.uk)

**Toileddau / Toilets**

**Caerphilly County Borough Council needs to develop a Local Toilet Strategy for the county borough by 31 May 2019.**

To help identify need, the council is seeking the views of residents and visitors to the county borough. To have your say please visit [www.caerphilly.gov.uk/consultations/localtoiletstrategy](http://www.caerphilly.gov.uk/consultations/localtoiletstrategy) and complete the survey by 28th Sept 2018.

For more information, please call on **01443 811368** or e-mail: [policyteam@caerphilly.gov.uk](mailto:policyteam@caerphilly.gov.uk)

- This information will inform the development of a draft strategy which must include a plan to address identified needs

# What does the LA have to do ?

- Produce a draft plan which will be released for formal consultation between December 2018 + February 2019
- Final strategy must be published by 31<sup>st</sup> May 2019
- Provide statement of progress after 2 years + review strategy within a year of each local election

# CCBC Electric Vehicle Strategy

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Tracy Evans - Policy Officer

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# Introduction

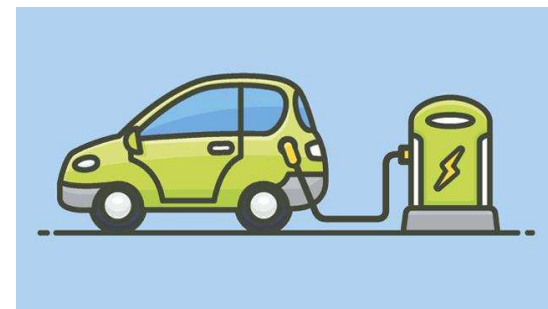
- Why an Electric Vehicles?
- Pollution issues
  - Dangerous to health
  - Contribution to climate change
  - Road transport – 90% of UK's domestic transport emissions
- The UK Government – ban new diesel and petrol vehicles from sale in the UK from 2040
- Advances in new technology & benefits of electric vehicles
- Strategic approach – EV's, Active Travel, Public Transport





# Introduction

- Electric vehicles: 2016 - 2017
  - Electric vehicles in Wales rose by 35% (2,500 vehicles )
  - Electric vehicles in Caerphilly county borough rose by 28% (64 to 82 vehicles)
- Charge points
  - 439 in Wales
  - 4,476 across the UK
  - 0 public charge points in Caerphilly county borough
  - 2 charge points for fleet vehicles (Penallta House/Tir-y-Berth Depot)



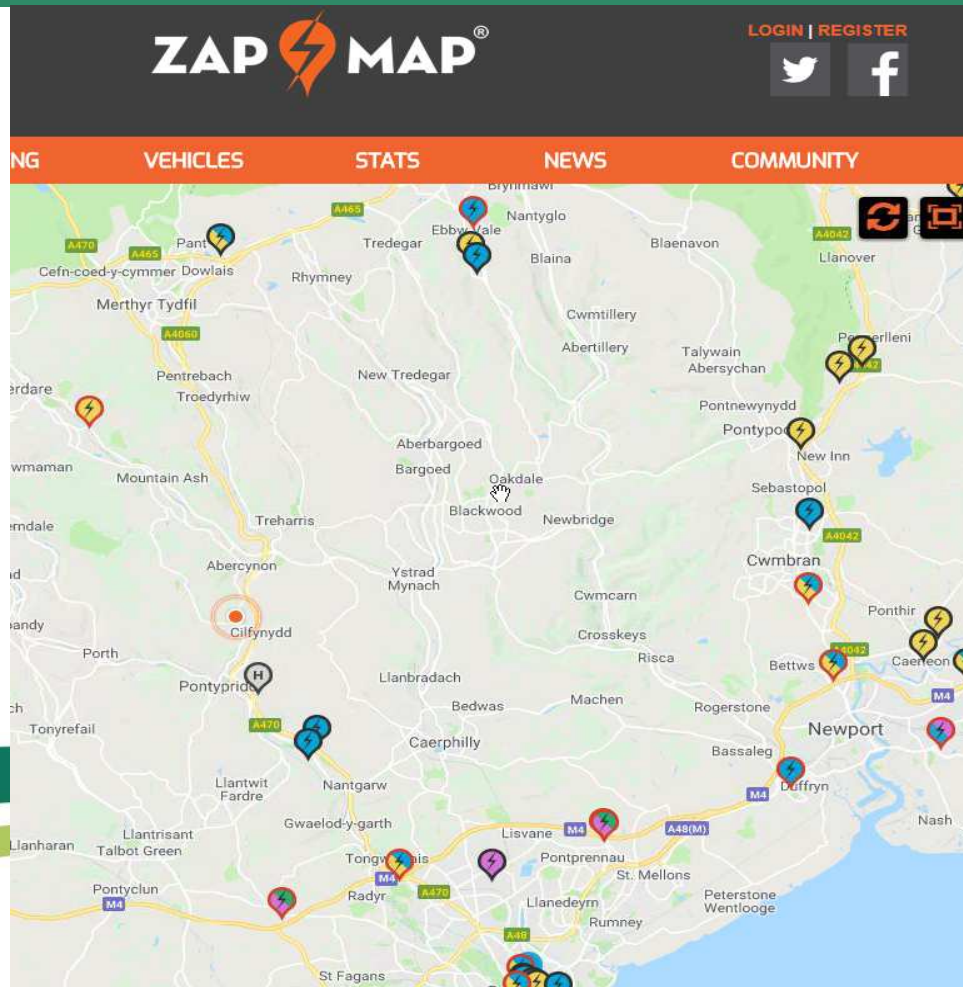
# Technology

- Vehicles
  - Pure Electric (EV)
  - Plug-in Hybrid Vehicles (PHEV)
  - Extended Range Plug-in Hybrid Vehicles (E-REV)
  - Hydrogen Fuel Cells
- Charge points
  - 3Kw slow (7-8 hours)
  - 7Kw Fast (3-4 hours)
  - 22Kw-50Kw Rapid (30 – 50 minutes)



# Overview of Current Situation

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# CCBC Electric Vehicle Strategy - Aims

- To provide electric vehicle infrastructure across the Caerphilly county borough
- Lead by example - incorporating electric vehicles into our fleet and trial new technologies as they evolve
- Work with private developers to incorporate electric vehicle infrastructure into new builds and developments
- Work with our partners and local businesses to encourage them to adopt a similar approach to electric vehicle infrastructure

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# Objectives

- To support an integrated network of EV charge points
- Trial new technologies
- Maximise funding opportunities
- Private developers/landowners to provide EV charge points
- Raise awareness of the EV market
- Increase EV's in our fleet
- Address air quality issues
- Encourage our employees to switch to low carbon vehicles



# Action Plan

- Undertake a feasibility study – EV charge points
- Provide a network of charge points
- Identify opportunities for new technology
- Work with Welsh Government & Office for Low Emission Vehicles (OLEV) – access funding
- Requirement in planning – new developments
- Install EV charge points – fleet/employees
- Work with fleet/internal services – trial and lease EV's



# Action Plan

- Encourage businesses/organisations/partners to do the same
- Raise awareness of the vehicles, charge points and benefits
- Work with PSB partners – Well-being Plan Actions
- Investigate pool vehicles
- Link to the City Deal & Local Transport Plan



# Funding

- National:
  - Office for Low Emission Vehicles (OLEV) - £4.5 million
    - On Street Residential Chargepoint Scheme
    - Workplace scheme
- Regional
  - Welsh Government - £2 million (2018/19 and 2019/20)



# Feasibility Study

## Regional PSB Feasibility Study

- CCBC leading on Gwent-wide study
- Identify potential sites for EV charging points
- Results of study to inform funding bids

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# Feasibility Study

## Sites identified in Blackwood:

- Blackwood Bus station (45)
- Cliff Road Blackwood (89)
- High Street, Blackwood (188)
- Thorncombe Road (1 & 2) (104)
- Montclair Avenue, Blackwood (21)
- Wesley Road, Blackwood (28)
- Court House, Blackwood (37)
- St Ivors Road, Pontllanfraith (42)

# What we need from you!

- Identify potential sites for charge points
- Help with links to businesses
- Community Councils



# CCBC Electric Vehicle strategy

Thank You

Tracy Evans

Policy Officer

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## BLACKWOOD TOWN CENTRE AUDIT – NOVEMBER 2018

DATE	ISSUE	DEPARTMENT	PROGRESS UPDATE
02/10/13	<p><b><u>Poundstretcher Site High Street</u></b>                      Officers continue to work with Poundstretchers in an attempt to rebuild the store and enable the retailer to return to the town centre.</p>	<p><b>Town Centre Management</b>  <i>Andrew Highway</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 Insurance negotiations are ongoing.                      20/3 An update was provided to the TCMG.                      6/6 The insurance settlement is still outstanding.                      11/9 The site is now being marketed as a 'clean' site.</p>
11/04/16	<p><b><u>Antisocial Behaviour Bus Station/The Market Place</u></b>                      At the TCIG, it was noted that there are ongoing problems in the bus station and the surrounding area in relation to antisocial behaviour linked to the sale and/or consumption of alcohol in the area.</p>	<p><b>Police</b>  <i>Ins Drayton</i></p> <p><b>Community Safety</b>  <i>Paul Wallen</i></p> <p><b>Licensing</b>  <i>Lee Morgan</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 No Police update was provided, but Community Safety Wardens reported that only the usual instances of ASB has been reported recently. The problem-solving group is due to be reconvened.                      6/6 There is a new owner of the café and this has led to a decrease in problems. A new reporting system is also being implemented.                      11/9 ASB and damage has decreased since the new Café has opened and the toilets are being kept clean.</p>

23/05/16	<p><b><u>Car Cruisers Road Closure High Street</u></b> Following the extensive car cruiser issue, which occurred in the town a number of years ago, a full road closure was implemented on High Street every Thursday night by the Police. In recent weeks this has not been implemented leading to vehicles once again using the street, sounding their horns and playing loud music. This behaviour has led to a number of complaints from residents to local Councillors.</p>	<p><b>Police</b> <i>Ins Drayton</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 The situation continues to be monitored. 6/6 There have been no reports of car cruisers for some time. 11/9 No recent reports from the public or police.</p>
12/12/16	<p><b><u>Letting of Former Store 21 Building High Street</u></b> The closure of Store 21 retail shop has left one of the largest retail floor spaces in the town vacant.</p>	<p><b>Regulatory Planning</b> <i>Tim Stephens</i></p> <p><b>Town Centre Management</b> <i>Andrew Highway</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 The current tenants are on a short-term lease while the owner seeks to secure long-term tenants. 6/6 Dialogue continues with the owner and agent to find a new tenant. 11/9 The owner is still seeking a new tenant</p>
21/02/17	<p><b><u>Litter Bin Fires Lane off Cliff Road</u></b> Cllr. Dix has received complaints from local residents that young people are taking large waste bins from the rear of shop units in High Street to the lane that leads to the river bridge and setting fire to them.</p>	<p><b>Police</b> <i>Ins Drayton</i></p> <p><b>Community Safety</b> <i>Paul Wallen</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 The area continues to be patrolled, but there have been no reports of incidents for some time. The situation will be monitored. 6/6 The area has been cleaned and is being patrolled and monitored on a regular basis. 11/9 No further reports, patrols to continue. <b>Issue Closed 11/9</b></p>

08/05/17	<p><b><u>Former Red Lion Site High Street</u></b> The site is under consideration for a new scheme which would involve demolishing the existing building and constructing new houses.</p>	<p><b>Regulatory Planning</b> <i>Tim Stephens</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 A planning application has been submitted by Pobl Housing Association. There were some issues with drainage on site, which delayed the process. However, work is now due to start in summer 2018. 20/3 An update was provided to the TCMG. 6/6 An application to discharge the conditions attached to the planning application has been received. 11/9 Demolition has began, still outstanding issue with drainage.</p>
28/04/17	<p><b><u>“Grot Spot” Cleaning Dragon Circle, Blackwood</u></b> The area next to ASDA known as the “Dragon Circle” is in need of pressure washing and litter picking.</p>	<p><b>Cleansing</b> <i>Ian Jones</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 The area will be cleaned as part of the Big Spring Clean campaign in early March. 6/6 This has been added to the work programme. 11/9 Benches have been re-sited, area requires cleaning.</p>
26/06/17	<p><b><u>Artwork Maintenance Town Centre</u></b> Three pieces of artwork in the town centre have been identified for general maintenance. The “Singing Tree” and “Strata” will be cleaned and a damaged stainless steel leaf on the “Torc Gateway” will be repaired.</p>	<p><b>Urban Renewal</b> <i>Allan Dallimore</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 The programme of works continues. 6/6 Some of the artwork has been cleaned, but this is an ongoing long-term programme of work to artwork across the County Borough. 11/9 Some pieces have been vandalised and will be repaired.</p>

17/07/17	<p><b><u>Condition of Bus Station Toilets Interchange Bus Station</u></b> A complaint has been received from the Town Council in relation to the condition of the toilets on Carnival Day.</p>	<p><b>Cleansing</b> <i>Ian Jones</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 Very few incidents of damage have been reported recently. 6/6 There is a new owner of the café and this has led to a decrease in problems. A new reporting system is also being implemented. 11/9 Situation has improved. <b>Issue Closed 11/9</b></p>
17/10/17	<p><b><u>Civil Parking Enforcement Town Centre</u></b> Following the decision by Gwent Police to transfer on-street parking enforcement duties to the local authorities across the Gwent area, Council officers are working alongside colleagues in neighbouring authorities and Gwent Police to explore the various options available. Any proposals will be subject to a wider consultation with Members prior to seeking Cabinet confirmation and Council approval.</p>	<p><b>Transportation</b> <i>Dean Smith</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>20/3 An update was provided to the TCMG. 6/6 The back-office function will be shared with RCT and this has been agreed. The TRO is in progress, but is a significant piece of work. When TRO is complete, an application will be made to WG with a provisional start date of April 2019. 11/9 The Council will take over Civil Parking Enforcement from the Police on the 8<sup>th</sup> April 2019.</p>
21/11/17	<p><b><u>Additional Pedestrian Crossing Point High Street</u></b> A request has been received from the Town Council for the installation of an additional pedestrian crossing to be installed near Blackwood Miners' Institute.</p>	<p><b>Transportation</b> <i>Dean Smith</i></p>	<p>13/2 No update could be provided. 6/6 Following investigations, the preferred option is to add a pedestrian phase to the existing traffic lights at the junction of Pentwyn Road. 11/9 Funding not identified for this project. <b>Issue Closed 11/9</b></p>



31/01/18	<p><b><u>Accumulation of Rubbish</u></b>  <b><u>Lui's Plaice, High Street</u></b>          Due to a lack of bin storage area, the owner of <i>Lui's Plaice</i> is storing rubbish at the rear of the property, which is unacceptable, especially due to the waste being food.</p>	<p><b>Environmental Health</b>  <i>Lyndon Ross</i></p>	<p>13/2 Officers continue to work with the business owner to find a suitable long-term solution to the problem.          6/6 The number of incidents has reduced, but the situation is continuing to be monitored.          11/9 No further reports of issues.  <b>Issue Closed 11/9</b></p>
16/04/18	<p><b><u>Taxi Rank Highways Issues</u></b>  <b><u>Bus Station/Gordon Road</u></b>          Cllr. Farina-Childs has received complaints about the number of taxis that are accumulating outside the Taxi Rank on Gordon Road. The taxis are encroaching on the entrances to businesses opposite the bus station and queuing on Gordon Road.</p>	<p><b>Police</b>  <i>Ins Drayton</i></p> <p><b>Licensing</b>  <i>Lee Morgan</i></p>	<p>6/6 Double yellow lines need to be repainted in the area, which will follow forthcoming resurfacing. When the lines are in place, the Police will visit the offending businesses to discuss the issue. Enforcement will then follow.          11/9 Police liaising with Taxi Operators</p>
26/04/18	<p><b><u>Street Name Plate Installation</u></b>  <b><u>Gravel Lane</u></b>          Businesses on Gravel Lane have requested a street name plate be installed as customers and delivery drivers have trouble finding the location.</p>	<p><b>Highways</b>  <i>Gavin Barry</i></p>	<p>6/6 The sign has been delivered and is due to be installed within the next two weeks.          11/9 Sign Installed.  <b>Issued Closed 11/9</b></p>
06/06/18	<p><b><u>Relocation of Noticeboard</u></b>  <b><u>Bus Station</u></b>          At the TCIG it was reported that the noticeboard within the bus station will be moved as it is currently causing a CCTV blind spot.</p>	<p><b>Transportation</b>  <i>Dean Smith</i></p>	<p>11/9 Works have been instructed.</p>
29/06/18	<p><b><u>Fly Tipping</u></b>  <b><u>Gravel Lane</u></b>          Some rubbish and a TV set have been dumped behind the grit bin on Gravel Lane and require disposal.</p>	<p><b>Cleansing</b>  <i>Ian Jones</i></p>	<p>11/9 Rubbish has been cleaned.  <b>Issue Closed 11/9</b></p>

04/07/18	<p><b><u>Pruning of Tree</u></b>  <b><u>O/S Blackwood Miners' Institute, High Street</u></b>  The branches of a tree growing near Blackwood Miners' Institute are obscuring the venue's signage, so need trimming back.</p>	<p><b>Parks</b>  <i>Mike Headington</i></p>	11/9 Pruning scheduled.
04/07/18	<p><b><u>Travelling Circus Posters</u></b>  <b><u>Town Centre</u></b>  A circus visiting Blackwood Showfield has placed a large number of advertisements throughout the town centre, which require removal.</p>	<p><b>Parks</b>  <i>Mike Headington</i></p> <p><b>Highways</b>  <i>Gavin Barry</i></p>	<p>4/7 Parks will ask the circus to remove all posters. Should this request not be complied with, the bond paid to hire the field will be used to cover the removal/cleansing costs.  11/9 Operator has removed the posters.  <b>Issue Closed 11/9</b></p>
09/07/18	<p><b><u>Preachers Bar Noise Complaint</u></b>  <b><u>Hall Street</u></b>  Cllr. Dix has complained that Preachers Bar on Hall Street is leaving the doors open in the hot weather, which is causing noise pollution for local residents.</p>	<p><b>Licensing</b>  <i>Lee Morgan</i></p>	<p>11/9 No further reports.  <b>Issue Closed 11/9</b></p>
13/07/18	<p><b><u>Reinstallation of Benches</u></b>  <b><u>Dragon Circle, Cliff Road</u></b>  After the benches were removed following complaints to Cllr Etheridge about their location, it was agreed to re-site the benches elsewhere on The Dragon Circle.</p>	<p><b>Highways</b>  <i>Gavin Barry</i></p>	<p>11/9 Works completed.  <b>Issue Closed 11/9</b></p>
23/07/18	<p><b><u>Cleansing Issues</u></b>  <b><u>High Street</u></b>  Cllr. Farina-Childs has received complaints about the condition of the pavement outside <i>The Porters</i> and some of the take away establishments in the High Street. The Cleansing team will look to target resources in order to improve these areas.</p>	<p><b>Cleansing</b>  <i>Ian Jones</i></p>	11/9 Area targeted for a deep clean.

23/07/18	<p><b><u>Refuse Collection Issues</u></b>  <b><u>O/S Cancer Research UK, High Street</u></b>  Cllr. Farina-Childs has received complaints about a bin and rubbish sacks of waste being left outside the shop. The large receptacle is provided by a private contractor and not CCBC.</p>	<p><b>Town Centre Management</b>  <i>Andrew Highway</i></p> <p><b>Cleansing</b>  <i>Ian Jones</i></p>	<p>11/9 Following discussions the retailer has relocated the bin to a bin store.  <b>Issue Closed 11/9</b></p>
13/08/18	<p><b><u>Water Ingress from Pavement</u></b>  <b><u>Former Store 21 Building High Street</u></b>  The owners of the building have complained that during periods of heavy rain water comes in through the stores main doors as it pools on the pavement outside.</p>	<p><b>Highways</b>  <i>Gavin Barry</i></p>	<p>11/9 The footway inspected there is sufficient room to prevent water ingress.  <b>Issue Closed 11/9</b></p>
19/08/18	<p><b><u>Litter Bins Blocking Fire Exit</u></b>  <b><u>Wesley Road / High Street</u></b>  Cllr. Farina-Childs has received complaints from a business that CCBC waste bins, used by another business, are being placed in front of the fire exit of their premises.</p>	<p><b>Cleansing</b>  <i>Ian Jones</i></p> <p><b>Town Centre Management</b>  <i>Andrew Highway</i></p>	<p>11/9 Investigations on site by Cleansing Officers</p>
17/09/18	<p><b><u>Litter Pick / Weeding</u></b>  <b><u>Interchange Bus Station</u></b>  Cllr. Dix has received complaints about the condition of the paths leading to the bus station which need weeding and litter picking.</p>	<p><b>Parks</b>  <i>Mike Headington</i></p> <p><b>Transportation</b>  <i>Dean Smith</i></p>	
17/09/18	<p><b><u>Preachers Bar Glass Complaint</u></b>  <b><u>Hall Street</u></b>  Cllr. Farina-Childs has received complaints about empty beer glasses from patrons of Preachers Bar being smashed on the steps at Hall Street causing a danger to users.</p>	<p><b>Licensing</b>  <i>Lee Morgan</i></p> <p><b>Police</b>  <i>Ins Drayton</i></p>	

08/09/10	<p><b><u>Grit Bin Provision</u></b>  <b><u>Town Centre</u></b>  Prior to the onset of winter the Highway operations team will visit the town centre and ensure that the grit bins are in place and topped up with a fresh supply of grit.</p>	<p><b>Highways</b>  <i>Gavin Barry</i></p>	
24/10/18	<p><b><u>Artwork Maintenance</u></b>  <b><u>Town Centre</u></b>  As part of the ongoing maintenance of artwork pieces in the town the 'Tower of Hands' and 'The Lantern' need to be cleaned and have vegetation removed from their bases.</p>	<p><b>Urban Renewal</b>  <i>Allan Dallimore</i></p>	